



ST CHARLES'
CATHOLIC
PRIMARY SCHOOL

CHARGING AND
REMISSION
POLICY

<u>CHRGING AND REMISSION POLICY</u>	
<u>AGREED: FEBRUARY 2016</u>	<u>NEXT REVIEW: FEBRUARY 2017</u>

St Charles' Catholic Primary School

Charging and Remission Policy

Introduction

At St Charles' School, we believe the children benefit from outside visits, journeys, visitors and extra-curricular activities in sport, science and the creative arts. We follow government regulations on charging. When an event takes place in school time, we ask families of children benefitting to share the cost. Legally, we only request contributions, but if we do not receive enough to cover the cost, plans may be cancelled.

Remission of Charges

No child is barred from attending or participating if his/her parents have not contributed. Families eligible for benefits and others the headteacher determines to be experiencing financial hardship, are not expected or pressured to pay. Such information remains confidential and each situation is handled discreetly. Pupil Premium funding may be used to cover the cost for PP pupils if deemed applicable.

Activities Covered

This policy applies to payments for school events such as trips to the theatre, sporting activities, educational visits, discos, as well extra-curricular activities and clubs. Residential trips may also be fully or partially subsidised, at the school's discretion.

Payments

All payments, including dinner money, should be placed in an envelope labelled with the child's name and year group and what the money is for. The pupil should hand the money into their class teacher at morning registration.

Queries

Any concerns or questions about a charge should be addressed to the school office or to the headteacher.