



## St. Charles' Catholic Primary School

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Headteacher: Mrs R Dean

4<sup>th</sup> March 2020

### PGL 2020

Dear Parents/Carers,

The departure date of 18<sup>th</sup> March is rushing towards us, so the final details of our trip are now agreed. Our team of Mrs McKinstry, Miss Morris and Mrs Ward are very much looking forward to the trip, as no doubt the children are.

### DEPARTURE

We leave at 10am on Wednesday 18th. We will all meet at the church carpark at 9.50am. Children **do not** have to come into school at the usual time; however, if your work commitments require it, the children may come into school and walk up Tramway Road with the staff. Children need to be able to manage their own luggage, so a wheeled suitcase would be ideal. Don't forget that every child will need a sleeping bag and pillow, which they will also have to carry! They will be doing activities as soon as we arrive, so make sure appropriate clothing is worn. Don't forget a large carrier bag for dirty clothing.

### MEDICINES

All medicines should be brought into school on the Tuesday morning – the day before we leave - clearly labelled with the child's name, dosage/timings etc, and handed to Mrs Walker or Mrs Ward at the gate. If your child suffers from travel sickness, please make sure you inform one of us, and ensure they have taken their medication before they leave home, and hand in to the staff medication for the return journey.

### MOBILE PHONES

As you and the children have already been informed, no mobile phones are allowed, and we ask that you respect this. If any child is discovered to have brought a phone with them against instruction, it will be confiscated and kept by the staff until the children return to school. If there is a need to contact any parents, your contact details will be with Mrs McKinstry at all times, and Mrs Dean will have them with her all the time the children are away.



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### **POCKET MONEY**

Children may bring up to, but no more than, £10 to spend in the tuck shop, or to buy gifts to bring home. This should be brought into school in a clearly labelled envelope on Tuesday 17<sup>th</sup>. We'd be grateful if you could send change rather than a £10 note. Please do not exceed the £10 limit.

### **WATER BOTTLES**

Please remember the children will need a refillable water bottle, which should be clearly labelled with their name.

Please also ensure that the children have a spare pair of trainers, as we may be taking part in water-based activities, so their shoes may get wet.

### **COMING HOME**

The children will be leaving PGL after lunch on Friday 20<sup>th</sup>, at around 2pm, and should arrive back at the church carpark between 3 and 3.30pm, from where you can collect your children. They will not need to return to school. If we are seriously delayed at all, parents will be informed by Mrs Dean or the school office. If parents/carers are not there when we arrive back, pupils will walk back to school with the staff.

### **BEHAVIOUR EXPECTATIONS**

We have already discussed our expectations around behaviour with the children, and they fully understand the consequences of not cooperating with school or PGL staff. The children will be able to explain to you what these consequences would be. However, we are confident that all the children will enjoy the trip, and fully engage in the programme of activities.

If you have any questions or concerns, please speak to one of us after school, or ring to make an appointment.

Yours faithfully

Mrs J McKinstry

Mrs M Walker



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